



Co-op Opportunity – Performance Audit Co-op: January to April 2022

Position: Co-op Student, full-time auxiliary appointment, (\$1,869.36 Bi-weekly)

Apply by October 24, 2021

The Office of the Auditor General is an independent office of the legislature. We work to hold the Government of British Columbia to account by reporting on how well it is managing its responsibilities and resources. We have two lines of business: financial audit (reports on government's financial statements) and performance audit (reports on the wider management issues impacting the success of a government organization or program). Recent performance audit reports include:

- Oversight of Dam Safety in British Columbia
- Update on the Connecting British Columbia Program
- Community Living BC's Frameworks for Monitoring Home Sharing Providers
- Management of the Conservation Lands Program

We are looking for an individual to join our office in performance audit, for a co-op term. The ideal candidate enjoys working on a team, is naturally curious, has a high amount of personal accountability and pride in their work and critically thinks. This opportunity will appeal to those in a graduate program. Experience working in public administration and evaluating or comparing information against good practice expectations, a theory, or performance targets is a definite asset.

You will generally work at our downtown Victoria office, but flexible work options may be considered and travel within B.C. will likely be required. Out-of-town travel costs are paid by the office.

Duties

- Learn about the role of the Office of the Auditor General of British Columbia.
- Learn about and apply the principles of performance audit standards and techniques.
- Conduct environmental scans.
- Analyze documents and interview notes to identify gaps and areas of improvement based on audit expectations (i.e., criteria).
- Note taking (i.e., typing) during interviews.
- Use and protect confidential information.
- Work with a team to ensure the accuracy and veracity of information gathered by undertaking checks on information and data and resolving queries with client organizations and other auditors.
- Manage work efficiently and contribute to a competent, committed and professional team that works together in an atmosphere of mutual trust and respect.
- Contribute to development of management recommendations that are fair, meaningful and timely, following the appropriate methodology, and meeting applicable quality assurance and professional standards.

Note: Given the confidential nature of the office's work, it is not possible to use research during co-op terms for a research paper. All employees and contractors including those on co-op work terms sign a confidentiality agreement.

To be eligible for this position you must:

- Be registered in a recognized co-op program at the graduate level.
- Preference may be given to candidates studying in a graduate program in the following fields at the graduate level:

- Economics
- Education
- Energy Resources
- Health
- Information technology
- Transportation

To Apply:

- Please submit your cover letter and resume to hr@bcauditor.com by 11:59 p.m. PDT on October 24, 2021.