



FINANCIAL AUDITOR – Office of the Auditor General of B.C.

Classification: Band 2

Salary: \$66,900.01 - \$94,600.06 per annum

Job Type: Regular Full-Time

Location: Victoria, B.C. or Vancouver, B.C.

Do you want to be part of a challenging and rewarding work community?

The Office of the Auditor General of B.C. is an independent office of the Legislature that contributes to excellence in effective and accountable government. We offer excellent work-life balance with standard 35-hour work weeks (overtime required during busy season), 20 vacation days to start, excellent benefits, remote and telework options, earned days off and flexible working hours.

Interested in growing your career? We offer a professional development fund to support your educational pursuits and reimburse annual professional dues. Other benefits offered to our employees include:

- Paid-time off for medical appointments, paid family illness days
- Paid short-term and long-term sick leave
- Life insurance
- Public service pension
- Confidential employee and family assistance program

Our office promotes trust, cooperation, and teamwork in a diverse, inclusive, and respectful environment. We support each other, celebrate our successes, and encourage a healthy work-life balance for everyone. Our staff events are socially, physically, emotionally, and nutritionally focused – and fun!

Our downtown Victoria location supports collaboration and includes a gym, indoor bike storage, and decks with views of the beautiful Inner Harbour.

About the Role

Reporting to a manager or director, the auditor will work as part of a team on financial statement audits. They may also participate in performance and financial management audits as required. The results of these audits provide the public and members of the legislative assembly with assurance and accountability information about how well government finances and programs are being administered.

This position works as part of a team or independently, receiving assignments from the manager or director, and ensuring that assigned audits are conducted in accordance with Canadian Auditing Standards.

Auditors will interact with all levels of staff of auditees, primarily in financial management, but also with program managers of ministries, Crown corporations and agencies, universities,

colleges, school districts, health authorities, community service authorities, hospital societies, and trusts. The auditor will meet with senior auditee financial and program staff to review the findings of the audit work and gain acceptance of the recommendations and suggestions. The auditor may also participate in presentation of findings within the office to groups and individuals within government (management, audit committees, committees of the legislative assembly) and outside government (interest groups). The auditor will also have some contact with private sector auditors and legislative audit offices for research and education.

In addition to audit responsibilities, auditors contribute to their group on a broader level by demonstrating growth in the office's foundation, leadership, and technical competencies. Their work will involve coordination with other groups within the office.

Accountabilities

- planning, conducting and reporting on government financial statement audits in accordance with the office and professional standards;
- planning for financial statement audit engagements, including drafting engagement letters, preparing planning memos and supporting documentation including systems reviews and assessments, and conducting risk analyses;
- co-ordinating with manager or director in accordance with office's standards;
- developing audit programs to accomplish approved audit plan;
- documenting and evaluating the overall control environment;
- directing or completing audit fieldwork;
- advising audit management of findings that require adjustment to the audit plan;
- obtaining analyses and appraising audit evidence as a basis for an informed, independent and objective opinion concerning the efficiency and effectiveness of internal controls within the audit scope;
- documenting audit conclusions relevant to audit objectives;
- summarizing audit findings and preliminary recommendation for review with the manager or director for clarification of facts;
- ensuring that all audit findings, exceptions and proposed adjustments in working papers are adequately documented;
- preparing reports on audit findings for client management and/or legislative committees;
- performing follow-up audit procedures to appraise the adequacy of the corrective action taken to improve deficient conditions;
- advising manager or director of recommendations to improve efficiency and effectiveness of client/auditee operations or controls;
- staying current with developments in the accounting and auditing profession, including maintaining a current knowledge of Canadian Generally Accepted Accounting Principles (GAAP) and Canadian Auditing Standards (CAS);
- assisting the manager or director with administration which includes strategic planning and participation on office- wide committees; and
- overseeing and monitoring the work of junior team members. (The person in this role may be responsible for direct supervision of one or more staff.)

Job Requirements

Education and Experience

- A professional accounting designation (CPA) and eligibility for membership in good standing in the appropriate professional association or an international accounting designation equivalent to the specified accounting designations.
 - Applicants who have attained their CPA designation after 2015 must demonstrate the successful completion of the assurance module.
- Related experience conducting financial statement audits, including responsibility for managing, planning, conducting, and reporting audit/assessment activities.
 - Preference may be given to those with recent audit experience.
 - Recent is defined as within the last three years.
- Preference may be given to those with a working knowledge and experience with ITGC standards and audit software tools, such as CaseWare, IDEA or ACL.
- Preference may be given to those with a working knowledge and experience with PSAS or IFRS standards.

Knowledge, Skills, and Abilities

- Current and thorough knowledge of CAS and GAAP.

Conditions

- Successful completion of security screening requirements of the B.C. public service, which may include a criminal record check, and/or *Criminal Records Review Act* check, and/or enhanced screening checks as required.
- At the Office of the Auditor General, the health and safety of our people is a high priority. As such, proof of COVID-19 vaccination is required of all staff. It is a term of acceptance of employment that you agree to comply with all vaccination requirements. Our policy is aligned with the COVID-19 vaccination policy for B.C. public service employees.
- Applicants must be flexible regarding ongoing changes in responsibilities, assignments, and corporate structures.
- Applicants must be willing to travel within the province to conduct field work and work additional hours as required during peak periods.

Please see the attached job profile for a full description of the accountabilities and required qualifications.

To be considered for this role candidates must submit a resume, cover letter and qualifications matrix to hr@bcauditor.com. Failure to provide all the requested documents will result in your application being unsuccessful. Applications will be accepted up until Saturday, December 31, 2022 at 11:59pm PST.

For more information, please contact hr@bcauditor.com.