

**Title:** Chief Information Officer

**Classification:** Band 5

**Ministry:** Office of the Auditor General of B.C.

**Work Unit:** Critical Audit Support Services

**Supervisor Title:** Assistant Auditor General

**Supervisor Position #:** 00103785

## CONTEXT

The Office of the Auditor General of British Columbia serves the Legislative Assembly and, by extension, the people of B.C. by providing independent assessments of government's financial statements and operations to enhance government accountability and performance. The auditor general's authority is derived from the *Auditor General Act*.

The work of the office spans all government ministries, as well as Crown corporations, and the broader public sector. Reports resulting from direct assurance engagements are presented to the Legislative Assembly and are then made public.

## POSITION OVERVIEW

Reporting to the Assistant Auditor General, Critical Audit Support Services, this position provides vision, strategic leadership, and management in delivering information management and technology solutions and initiatives that improve cost effectiveness, service quality and access to services. The role also supports leadership in delivering high quality audits and positions the office as a leader in the effective use of information in legislative auditing.

## ACCOUNTABILITIES

- Leads the development and implementation of a vision and plan for information management and information technology management for the office that is aligned with the OAG's strategic goals and optimizes information technology for business impact, operational excellence and future orientation.
- Leads the development of Enterprise Information Architecture and Information programs that support all lines of business and provides the right information to the right people at the right time.
- Leads the development of technology, applications and data standards for large and diverse electronic information delivery systems via an enterprise-wide project management structure. Ensures that appropriate design guidelines are developed and updated, reports are provided, and system designs will achieve business unit goals. Promotes value for money investments.
- Oversees accountability for disaster recovery, business continuation plans, information technology budgets, security, e-services, business architecture, ministry applications, and information technology infrastructure.
- Establishes and maintains information management and technology strategies, standards, and policies that are in alignment with
  - the *Auditor General Act*,
  - the *Freedom of Information and Protection of Privacy Act*, and
  - other applicable legislation.

- Represents the office on broader public sector networks for information management and information technology issues and policy development requiring coordination of a variety of activities with other public sector organizations.
- Provides authoritative advice and recommendations to the executive regarding systems, budgets, issues and strategies relating to the business needs and critical success factors.
- Advises office executive on emerging information management and information technology issues, legislation, policies, standards, toolsets and best practices.
- In consultation with portfolio leaders, leads the development and maintenance of the IT/IM facets of Office lines of business and applications.
- Ensures that information technology plans address human resource requirements in terms of change management, job design, training and working environment.
- Provides human resource leadership and management of the Information Systems team, including organizing, directing, managing, coaching and developing a strong, competent, service-focused team.
- Provides supervision of direct reports, including assignment of work, development and evaluation of performance plans, approval of leaves, and performance management to ensure operational requirements are met.

## **REQUIREMENTS**

- Completion of a degree, diploma, certification in the computer science field.
- Five years' experience managing IM/IT staff, project teams and budgets.
- Five years' experience with strategic planning and business transformation in a technology-dependent business area or information systems branch.
- Five years' experience leading, developing and implementing information management and information technology policies, programs and projects in a complex systems environment including data security and data management.
- Five years' experience negotiating and managing information technology contracts.

## **PREFERENCES:**

- Any SIX Sigma certification and/or change management certification.
- Project Management Institute's Project Management Professional (PMI-PMP) designation in good standing.
- An MBA, or undergraduate degree in business administration.
- Experience in an audit, compliance or assurance environment.

## **PROVISO**

- Successful completion of security screening requirements of the B.C. public service, which may include a criminal record check, and/or *Criminal Records Review Act* (CRRA) check, and/or enhanced screening checks as required.
- Our policy is aligned with the COVID-19 vaccination policy for B.C. public service employees. Proof of COVID-19 vaccination is required. It is a term of acceptance of employment that you agree to comply with all vaccination requirements.

## BEHAVIOURAL COMPETENCIES

### Foundation Competencies

<b>Personal Accountability</b>	Taking responsibility and accountability over own actions, interactions and relationships with others and demonstrating a commitment to the delivery of results.
<b>Business Acumen</b>	Applying an understanding of the office and the public sector, to guide effective decision making, work prioritization and approach in alignment with business objectives.
<b>Continuous Improvement</b>	Demonstrating resilience, modeling agility and being open to change to enable and deliver continuous improvements.

### Leadership Competencies

<b>Leadership</b>	A desire to lead others, including diverse teams. Leadership is generally, but not always, demonstrated from a position of formal authority. The "team" here should be understood broadly as any group with which the person interacts regularly.
<b>Engage and inspire</b>	Inspiring enthusiasm and commitment to individual and team goals, engaging effective and productive teams, and recognizing and celebrating successes across the office.
<b>Developing People</b>	Developing talent, encouraging professional development, and actively supporting training, coaching, mentoring and performance management programs.
<b>Leading Change</b>	Understanding, assessing, and leading change and effectively engaging others to drive the implementation of change to achieve desired outcomes.

### Achieving Business Results Competencies

<b>Managing Organizational Resources</b>	Ability to understand and effectively manage organizational resources (e.g., people, materials, assets, budgets). This is demonstrated through measurement, planning and control of resources to maximize results. It requires an evaluation of qualitative (e.g., client satisfaction) and quantitative (e.g., service costs) needs.
<b>Designing Strategy &amp; Structure</b>	Involves knowledge and skills in the analysis of the environment, size of the organization, strategy and use of technology.
<b>Strategic Orientation</b>	Ability to link long-range visions and concepts to daily work, ranging from a simple understanding to a sophisticated awareness of the impact of the world at large on strategies and on choices.

### Interpersonal Relationship Competency

<b>Relationship Building</b>	Working to build or maintain ethical relationships or networks or contacts with people who are, or may be, potentially helpful in achieving work related goals and establishing advantages. These people may include customers, clients, counterparts, colleagues, etc.
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## **INDIGENOUS RELATIONS COMPETENCIES**

- **Cultural Agility** is the ability to work respectfully, knowledgeably and effectively with Indigenous people. It is noticing and readily adapting to cultural uniqueness in order to create a sense of safety for all. It is openness to unfamiliar experiences, transforming feelings of nervousness or anxiety into curiosity and appreciation. It is examining one's own culture and worldview and the culture of the Office of the Auditor General, and to notice their commonalities and distinctions with Indigenous cultures and worldviews. It is recognition of the ways that personal and professional values may conflict or align with those of Indigenous people. It is the capacity to relate to or allow for differing cultural perspectives and being willing to experience a personal shift in perspective.