



Manager, Financial Audit and Related Services

Classification: Band 3

Salary: \$86,200.00 - \$122,100.01 annually

Job Type: Regular Full-Time

Location: Victoria or Vancouver

An eligibility list may be established for future vacancies.

Do you want to be part of a challenging and rewarding work community?

The Office of the Auditor General of B.C. (OAG) is an independent office of the Legislative Assembly that contributes to excellence in effective and accountable government. We offer opportunities for career growth, an excellent compensation package, and flexible working arrangements.

Our office promotes trust, cooperation, and teamwork in a diverse, inclusive, and respectful environment. We are committed to creating and reinforcing diversity, equity, inclusion, and psychological safety – creating a safe environment where everyone feels they belong and are encouraged to bring their whole selves to work. We support each other, celebrate our successes, and encourage a healthy work-life balance for everyone. Our staff events are socially, physically, and emotionally nourishing – with lots of great food – and fun!

Interested in growing your career? We offer support for your professional development and education and reimbursement of your professional dues. Other benefits include:

- Extended health benefits
- Policies and benefits to support your personal and family needs
- Public service pension
- Life insurance
- Confidential employee and family assistance program.

Our downtown Victoria location supports collaboration and includes a gym, indoor bike storage, and decks with views of the beautiful Inner Harbour.

About the Role

Reporting to the Director, Financial Audit and Related Services (FARS), the Manager leads and conducts financial and, periodically, performance audit projects. The Manager ensures all assigned projects are planned, conducted and reported according to professional accounting and assurance standards, and that all relevant issues and concerns are identified, resolved, or raised to the Director or FARS portfolio leadership for resolution.

The Manager is the office's front-line contact for their assigned audits and is key to developing relationships and moving audit projects forward. The Manager regularly communicates with audit contacts in finance, operational and program areas. Work will also involve coordination with other groups within the office.

The Manager also contributes to their team's development on a broader level by demonstrating skill in project management and the office's behavioural competencies.

Accountabilities

Required:

- Plan, conduct, review, and report on several concurrent government audits, primarily financial statement audits, in accordance with the latest applicable Canadian accounting and auditing professional standards and office methodologies.
- Maintain considerable subject matter expertise in financial statement audits. These audits require credible specialists with valid professional accounting designations.
- Ensure project work meets performance targets, approved budgets, and timelines, while navigating competing priorities.
- Contribute to the identification and resolution of significant accounting or auditing issues arising from audit projects.
- Prepare accounting analyses and recommendations to management that are fair, meaningful, and timely, follow office methodologies and approaches, and meet applicable professional standards for approval by senior portfolio leadership.
- Participate in the presentation of assurance engagement plans, findings and recommendations before senior executive committees of auditees, audit committees, or internal executives.
- Supervise staff and provide direction to project teams of professional staff, and contracted resources as required.
- Participate in staff development discussions and performance appraisals, provide direction and mentorship to project team members and one to four direct reports.
- Contribute to creating competent, committed, and professional project teams able to work together in an atmosphere of mutual trust and respect.
- Possess effective communication skills, and the ability to build credibility, trust, and cooperation, and maintain strong long-term working relationships with auditees, realizing that issues raised during the course of audit engagements may be of a sensitive nature.
- Contribute to strategic and administrative project management including budget development, work plan development, and human resource management decisions.
- Remain current with developments in the accounting and auditing professions, including maintaining a current knowledge of Canadian Generally Accepted Accounting Principles (GAAP) and Generally Accepted Auditing Standards (GAAS).

Job Requirements

Education and Experience:

- A professional accounting designation, i.e., Canadian CPA or an equivalent international accounting designation with eligibility for membership in good standing with CPABC.
 - Applicants who have attained their CPA designation after 2015 must demonstrate completion of the assurance module.
 - Successful applicants with an international accounting designation will be asked to complete the steps necessary in order to obtain a Canadian CPA designation.

- A minimum of three years post-designation experience conducting financial statement audits, including responsibility for planning, conducting, and reporting audit/assurance activities in accordance with Canadian GAAS, and managing project teams.
 - One of the three years of post-designation experience must be within the past three years.

Knowledge, Skills, and Abilities:

- Advanced knowledge of Canadian GAAP and GAAS.
- Problem-solving and analytical skills.
- Effective written and verbal communication skills.
- Understanding of quality assurance policies, particularly related to project performance, consultations, engagement quality review and quality management.
- Ability to lead staff toward the achievement of results.
- Demonstrated ability to develop and maintain collaborative working relationships.
- Ability to create a positive environment that promotes responsible change management.

Preferences

- Experience working with Public Sector Accounting Standards (PSAS).
- Experience with Canadian Standards on Assurance Engagements (CSAE) 3001 Direct Engagements (performance audit).
- Experience with Canadian auditing standards related to General Information Technology Controls (GITC).
- Experience working with CaseWare software.

Conditions

- Applicants must be willing and able to travel within the province to conduct field work, as needed.
- Must be willing to work additional hours when required to ensure audits remain on schedule, including but not limited to peak season.
- Must be eligible to work in Canada (Permanent Resident or Canadian citizen).
- Successful completion of security screening requirements of the BC Public Service, which may include a criminal records check, and/or *Criminal Records Review Act* (CRRA) check, and/or enhanced screening checks as required by the office.
- Must be willing to work in-office based on operational requirements.

Please see the attached job profile for a full description of the accountabilities and required qualifications.

To be considered for this role candidates must submit a resume with the months and years at each position and a qualifications matrix to hr@bcauditor.com. **Your resume must include whether or not you are eligible to work in Canada, and whether or not this is temporary.** Failure to provide all the requested documents will result in your application being unsuccessful.

Applications will be accepted from **March 11, 2024, until Monday, March 25, 2024.**

We encourage candidates of all backgrounds and all abilities to apply. We invite candidates to ask for help if they need accommodations for the job application process.

For more information, please contact hr@bcauditor.com.